

SERVICE LETTER

Engine Registration via ROTAX® Aircraft Engines Website

ATA System: 00-00-00 General

1) Planning information

To obtain satisfactory results, procedures specified in this publication must be accomplished with accepted methods in accordance with prevailing legal regulations.

BRP-Rotax GmbH & Co KG cannot accept any responsibility for the quality of work performed in accomplishing the requirements of this publication.

1.1) Applicability

All versions of ROTAX® engines types:

Engine type	Serial number
2-stroke UL aircraft engines	all
912 (Series)	all
914 (Series)	all
912 i (Series)	all
915 i (Series)	all
916 i (Series)	all

1.2) Concurrent ASB/SB/SI and SL

None.

1.3) Reason

Engine registration is available via the official ROTAX® Aircraft Engine website for all owners of BRP-Rotax® Aircraft Engines. This online registration tool replaces other previous ROTAX® Aircraft Engine registration methods.

1.4) Subject

Engine Registration via ROTAX® Aircraft Engines Website.

1.5) Compliance

NONE - For Information Only.

1.6) Approval

None.

1.7) Labor time

None.

1.8) Mass data

change of weight - - - none.

moment of inertia - - - unaffected.

1.9) Electrical load data

No change.

1.10) Software modifications

No change.

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1.11) References

In addition to this technical information refer to current issue of

- In general Illustrated Parts Catalog (IPC)
- In general Installation Manual (IM)
- In general Operators Manual (OM)
- In general Maintenance Manual Line (MML)
- In general Maintenance Manual Heavy (MMH)

NOTE: The status of the Manuals can be determined by checking the table of amendments. The 1st column of this table shows the revision status. Compare this number to that listed on the ROTAX website: www.flyrotax.com
Updates and current revisions can be downloaded for free.

1.12) Other Publications affected

None.

1.13) Interchangeability of parts

Not affected

2) Material Information

2.1) Material- cost and availability

Not relevant.

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3) Accomplishment/Instructions

ROTAX® reserves the right to make any amendments to existing documents, which might become necessary due to this standardization, at the time of next revision or issue.

NOTE: Before maintenance, review the entire documentation to make sure you have a complete understanding of the procedure and requirements.

3.1) Instructions

1. In a relevant web browser, search for the flyrotax Website or click on the link or copy and paste into your browser:
<https://www.flyrotax.com/p/service/engine-registration>
2. Enter customer's engine serial number.



Fig. 1

Engine type plate example

NOTE: Do not use any prefixes, suffixes, commas, dots, backslashes, etc.

3. If the engine serial number entered is not valid, an error note will appear in red. If you receive this error, verify that the serial number entered matches the engine type plate. For further assistance, please contact your local ROTAX® Authorized Distributor or their independent Service Centers.

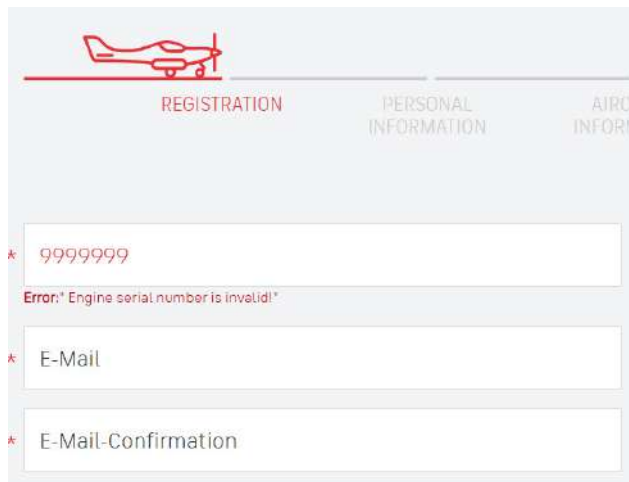


Fig. 2

Initial registration screen

NOTE: All fields with an asterisk (*) are mandatory.

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4. If the engine serial number entered is already registered, a note in red will appear. If you receive this note, verify that the engine serial number entered matches the engine type plate before proceeding with a new registration.



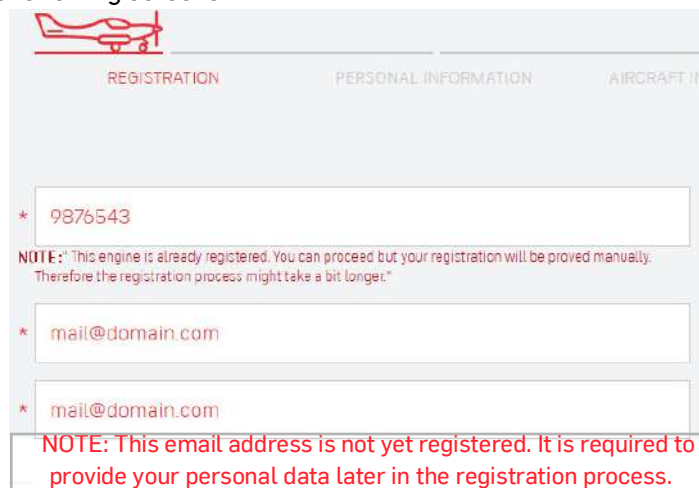
The screenshot shows a web form titled "SUBMIT ENGINE REGISTRATION" with a red airplane icon. The form has three tabs: "REGISTRATION" (active), "PERSONAL INFORMATION", and "AIRCRAFT INFO". The "REGISTRATION" tab contains three input fields, each with a red asterisk indicating it is mandatory. The first field contains the engine serial number "9876543". Below this field is a red error message: "NOTE: * This engine is already registered. You can proceed but your registration will be proved manually. Therefore the registration process might take a bit longer.*". The second field is labeled "E-Mail" and the third is labeled "E-Mail-Confirmation".

Fig. 3

Submit engine registration

NOTE: All fields with an asterisk (*) are mandatory.

5. Enter and confirm customer's email address. If the e-mail address entered has not already been registered, you will receive a note indicating that you will be requested to enter further registration details in the following screens.



The screenshot shows the same web form as Fig. 3. The "REGISTRATION" tab is active. The first field contains "9876543" and has a red error message below it: "NOTE: * This engine is already registered. You can proceed but your registration will be proved manually. Therefore the registration process might take a bit longer.*". The second field contains "mail@domain.com" and the third field also contains "mail@domain.com". Below the third field is a red error message: "NOTE: * This email address is not yet registered. It is required to provide your personal data later in the registration process.*".

Fig. 4

E-mail entry example

NOTE: All fields with an asterisk (*) are mandatory.

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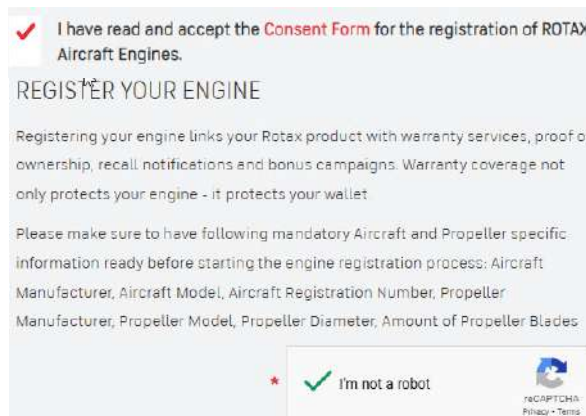
6. If the email address entered has already been registered, you will receive a note indicating that your registered information can be changed if necessary in the following screens.

NOTE: This email address is already registered. It is not required to provide your personal data later in the registration process. Changes can be performed upon confirmation of the registration.

Fig. 5

E-mail already registered example

7. Click on the checkbox to accept the consent form and click on the "I'm not a robot" checkbox (anti-spam measure), then click on "NEXT".



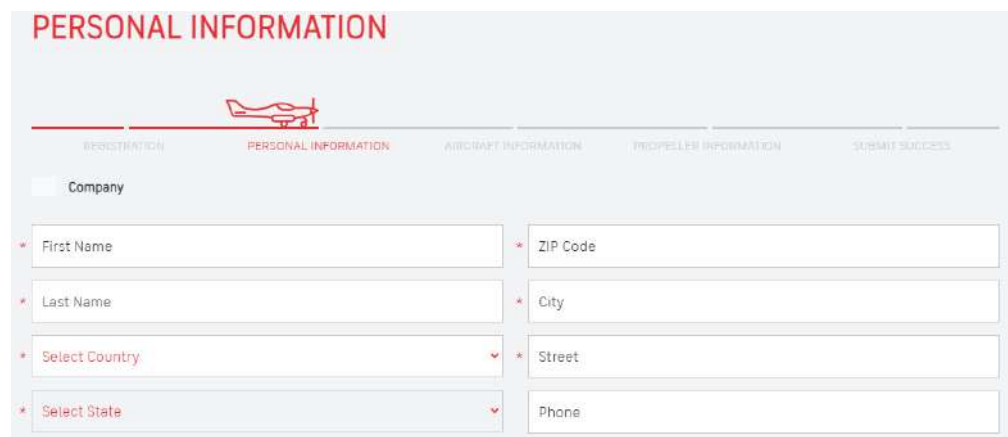
The screenshot shows a registration form with a red checkmark and the text: "I have read and accept the Consent Form for the registration of ROTAX Aircraft Engines." Below this is the heading "REGISTER YOUR ENGINE" and a paragraph explaining the benefits of registration. A list of mandatory information is provided: Aircraft Manufacturer, Aircraft Model, Aircraft Registration Number, Propeller Manufacturer, Propeller Model, Propeller Diameter, and Amount of Propeller Blades. At the bottom, there is a red asterisk next to a checked "I'm not a robot" checkbox and a reCAPTCHA logo.

Fig. 6

Checkboxes example

NOTE: All fields with an asterisk (*) are mandatory.

8. Verifying if the ownership is a single person or a company (selecting the dedicated checkbox), enter or verify customer's personal information.



The screenshot shows the "PERSONAL INFORMATION" section of the registration process. It features a progress bar with five steps: REGISTRATION, PERSONAL INFORMATION (highlighted), AIRCRAFT INFORMATION, PROPELLER INFORMATION, and SUBMIT SUCCESS. Below the progress bar is a "Company" checkbox. The form contains several input fields, each with a red asterisk indicating it is mandatory: First Name, Last Name, Select Country, Select State, ZIP Code, City, Street, and Phone. There is also a red airplane icon above the progress bar.

Fig. 7

Customer's personal / company information entry example

NOTE: All fields with an asterisk (*) are mandatory.

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9. Enter customer's aircraft information.

Fig. 8

Aircraft information entry example

NOTE: If your aircraft type is not in the list, contact the ROTAX® Authorized Distributor of your area.

NOTE: All fields with an asterisk (*) are mandatory.

10. Enter customer's propeller information and click on "SEND".

Fig. 9

Propeller information entry example

NOTE: If your aircraft type is not in the list, contact the ROTAX® Authorized Distributor of your area.

NOTE: All fields with an asterisk (*) are mandatory.

11. Upon successful information entry, you will receive a "SUBMIT SUCCESS" note.

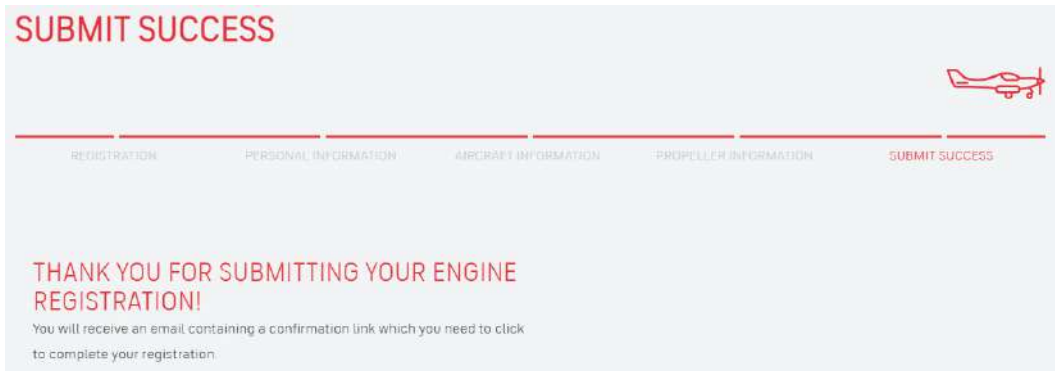


Fig. 10
Submit success example

A confirmation e-mail will be sent to the e-mail address submitted in step 3.

NOTE: If you do not receive a confirmation e-mail, check your e-mail client's junk or spam folder and add the e-mail address noreply.outbound@brp.com to your safe sender's list.

NOTE: You must click on the confirmation link in the e-mail to confirm your warranty and owner registration.

In order to finalise this operation, please click on the link below and confirm your submission.

<https://rotax.my.salesforce-sites.com/EngineRegistration/apex/CtrlRegistrationInfoEditPage?caseId=a5QMm0000003AE9>

Please note that this confirmation link will expire after 48 hours, and you will have to re-submit your registration through our Engine Registration page.

Thank you!

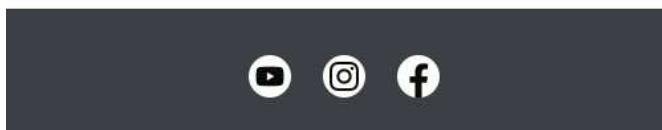


Fig. 11
Confirmation link example

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12. After clicking on the submission link in the e-mail received, you will be taken back to the ROTAX® website and presented with a summary of the information that was entered.

The screenshot shows a web form titled "SUBMIT ENGINE REGISTRATION". It is divided into three main sections: "PERSONAL INFORMATION", "AIRCRAFT INFORMATION", and "PROPELLER INFORMATION".

- PERSONAL INFORMATION:** Fields include First Name (John), Last Name (Doe), Company Name, Street (Anywhere), City (Anywhere), ZIP Code (12345), Country (USA), State/Province (Illinois), and Phone (555.555.5555). There is a "Subscribe Newsletter" checkbox.
- AIRCRAFT INFORMATION:** Fields include Manufacturer (Rotax Engine), Serial Number (1234567), Type (Rotax), Registration (Not Registered), and Usage (Private).
- PROPELLER INFORMATION:** Fields include Manufacturer (AERO), Diameter [mm] (72), Type (Aeromax), Amount of propeller blades (1), and Serial Number (Serial Number).

A red "SUBMIT" button is located at the bottom right of the form.

Fig. 12

Summary of information example

NOTE: You may correct any information in the provided fields.

13. Click on the "SUBMIT" button.

This is a close-up view of the "PROPELLER INFORMATION" section of the form. The fields are: Manufacturer (AERO), Diameter [mm] (72), Type (Aeromax), Amount of propeller blades (1), and Serial Number (Serial Number). A red arrow points from the left towards the red "SUBMIT" button at the bottom right.

Fig. 13

Submit example

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14. After successful completion of the registration process, you will see:



Fig. 14
Final submit success example

15. A final confirmation e-mail will be sent to your e-mail address.

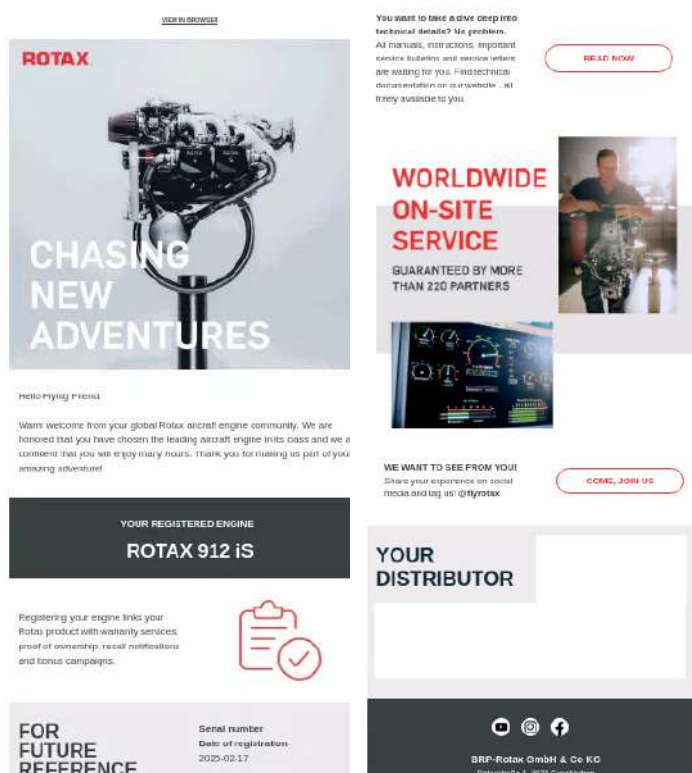


Fig. 15
Final confirmation example

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3.2) Summary

| A revision bar outside of the page margin indicates a change to text or graphic.

Translation into other languages might be performed in the course of language localization but does not lie within ROTAX® scope of responsibility.

In any case the original text in English language and the metric units are authoritative.

3.3) Inquiries

Inquiries regarding this Service Letter should be sent to the ROTAX® Authorized Distributor of your area. A list of all ROTAX® Authorized Distributors or their independent Service Centers is provided on <https://dealerlocator.flyrotax.com/>.